## **Job Title**

Sports Coach

## **School**

Wells Park School

## **Contract**

Fixed-Term (1 Year), 0.4 FTE (equivalent to 2 days per week)

## **Job Description**

### **Purpose of the Role**

To plan, deliver, and assess high-quality sports, physical education, and physical activities across the school. A core focus of this role is to work in collaboration with teachers and senior leaders on the co-drafting, execution, and evaluation of the Sports Premium Grant (SPG) action plan and to ensure that allocated funds enhance the quality, breadth, and sustainability of sports provision at Wells Park School.

### **Key Responsibilities**

1. **Planning and Delivery of Sports Sessions**
	* Develop and implement inclusive, engaging lesson plans for a range of sports and physical activities, tailored to the diverse abilities and needs of our pupils.
	* Incorporate opportunities for new or underrepresented sports (e.g., archery, boxing, cycling) to broaden pupils’ experiences.
	* Foster a positive, active environment that promotes physical health, teamwork, and lifelong engagement in sport.
2. **Collaboration and Action Plan Implementation**
	* Work closely with class teachers and the leadership team to co-draft and deliver the SPG plan in line with the Department for Education’s key indicators.
	* Contribute to audits of existing PE and swimming equipment, identifying gaps and coordinating with the relevant departments to arrange replacements or new purchases (e.g., bikes, helmets, gym apparatus).
	* Monitor the usage of equipment and facilities financed through the SPG to ensure compliance with budget guidelines and long-term sustainability.
3. **Extra-Curricular and Enrichment Activities**
	* Organise and lead lunchtime or after-school sports clubs (e.g., gymnastics, dodgeball, athletics, tennis, basketball) to boost participation, skill development, and enjoyment of physical activity.
	* Plan and support “taster” sessions to expose pupils to a broader range of sports, capturing pupil feedback to gauge interest and impact.
	* Promote inclusive and accessible physical activities for all pupils, including those with specific educational needs.
4. **Assessment and Impact Measurement**
	* Regularly assess pupil progress in PE and maintain accurate records of individual and group performance.
	* Work with teachers and senior leaders to evaluate the effectiveness of sports programs, including those funded by the SPG.
	* Provide feedback, data, and reports to inform ongoing decisions about equipment purchases, staff training, and future initiative planning.
5. **Health, Safety, and Wellbeing**
	* Ensure all activities conform to health and safety requirements, including risk assessments for PE sessions, cycling tracks, outdoor fitness equipment, and swimming sessions.
	* Promote safe use of facilities and equipment among students.
	* Encourage a culture of wellbeing, emphasising the positive impact of regular physical activity on mental health and personal development.
6. **Professional Development and Whole-School Engagement**
	* Stay abreast of current best practices in sports coaching, PE pedagogy, and Sports Premium guidelines.
	* Engage in relevant training opportunities, including staff development and accreditation in special educational needs or specialised sports instruction.
	* Actively contribute to the school’s wider initiatives, ethos, and values, serving as a role model of healthy living and teamwork.

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## **Person Specification**

### **Qualifications and Training**

* **Essential**:
	+ Recognised coaching qualification(s) in relevant sports (e.g., Level 2 Coaching Certificate or equivalent).
	+ GCSEs (or equivalent) in English and Maths.
	+ Valid First Aid certificate (or willing to obtain).
	+ Current UK Driving License
* **Desirable**:
	+ Higher-level coaching qualifications or a degree in Sports Science/Physical Education.
	+ Safeguarding training (Child Protection Level 1 or equivalent).
	+ Accredited training in specialist sports (e.g., swimming, cycling, archery).

### **Experience**

* **Essential**:
	+ Proven track record of successfully delivering sports coaching/PE sessions for primary-aged pupils (including those with special educational needs).
	+ Experience working as part of a team to plan and implement sports-related projects, including budgeting or resource allocation.
* **Desirable**:
	+ Previous involvement in managing or supporting Sports Premium Grant spending or similar funding streams.
	+ Experience assessing the impact of sports initiatives via data collection, pupil feedback, or performance metrics.

### **Skills and Knowledge**

* **Essential**:
	+ Strong understanding of the primary PE curriculum and the Department for Education’s key indicators for the use of Sports Premium.
	+ Excellent communication and teamwork skills; able to collaborate effectively with senior leaders, teachers, and external partners.
	+ Ability to plan, organise, and evaluate a range of sporting activities, making sessions accessible and inclusive.
	+ Understanding of safeguarding, child protection, and health and safety responsibilities within a school sports context.
* **Desirable**:
	+ Familiarity with specialised areas (e.g., swimming instruction, outdoor adventure/cycling programs).
	+ Knowledge of how to track and report on SPG-funded outcomes to relevant stakeholders.

### **Personal Attributes**

* **Essential**:
	+ Passion for promoting health and physical activity in an educational setting.
	+ Positive, flexible, and proactive approach to problem-solving and initiative delivery.
	+ Commitment to supporting the wellbeing and development of all pupils.
	+ Strong team player, with a willingness to share expertise and learn from others.

## **Additional Information**

* **Hours**: This position is part-time (0.4 FTE), equivalent to 2 days per week. Specific working days/hours to be confirmed upon appointment.
* **Salary**: Dependent on qualifications and experience, in line with the school’s pay scale for Sports Coaches.
* **Safeguarding**: Wells Park School is dedicated to safeguarding and promoting the welfare of children. The successful candidate will be required to undertake an enhanced DBS check and all necessary pre-employment checks.
* **Duration**: Fixed-term contract for 1 year, subject to funding and performance review.